

IDENTITY & REGISTERED OFFICE PROOF

- Proof of identity of all the shareholders and directors
- Proof of address of all the directors and the shareholders
- PAN number of all the shareholders and directors
- Utility Bill of the proposed office i.e. proposed registered office for the company
- A NOC (No Objection Certificate) from the landlord where the office of the company will be situated
- Director Identification Number (DIN) of all the directors
- Digital Signature Certificate (DSC) of the directors
- Memorandum of Association (MOA)
- Articles of association (AOA)

For the foreign nationals, apostilled or notarized copy of the passport has to be submitted mandatorily.

All documents submitted should be valid. The residence proof documents like the bank statement or the electricity bill must be less than 2 months old.

Note: Your registered office need not be a commercial space, it can be your residence too.